

SAFER FOUNDATION
VACANCY ANNOUNCEMENT
January 13, 2012

All positions are Full-Time (40-hours/week) and located in the Chicago Metropolitan area unless otherwise specified. Applicants should submit updated resume via URL address link listed in the posting.

Title: Basic Skills Facilitator
Program: Educational Services
Location: PACE – 2600 S. California, Chicago, IL

This position is located in the Cook County Jail.

To apply for this position, please click: <https://home.eease.adp.com/recruit/?id=1154601>

Please note: After you “submit” your application, you will receive an e-mail acknowledging receipt

Essential Duties and Responsibilities:

- Based on the students’ varying needs, abilities and interest, adapts traditional and non-traditional teaching methods to provide instruction and support in the Basic Skills required to pass the GED exam to the pre-trial detainees in the Cook County Jail.
- Guides class participants in their efforts to achieve basic competence in mathematics, reading and writing.
- Subscribes to and utilizes the peer and group learning techniques inherent in Safer Foundation’s Basic Skills Methodology.
- Addresses conflict management, attention span, impulse control, habit formation and other barriers to learning through a vigorous, interactive method of instruction.
- Plans, coordinates, implements and documents training activities leading to increased academic proficiency and accelerated socialization of program.
- Assesses each participant’s academic and social needs and develops individual service strategies to effect positive change in areas of need.

Qualifications:

- Must have excellent communications, computational and interpersonal skills.
- Must be computer literate.
- Ability to maintain composure under stress and to employ insight and creativity in interpersonal communication.
- Prior experience working with individuals with criminal records a plus.

Education and Experience:

- Bachelor’s degree or equivalent work experience required.
- Two years experience working with population; prior training or facilitation experience.

Safer Foundation is a drug-free workplace.
EOE/AA/M/F/D/V