



How to Obtain Your Court Disposition

Court dispositions are found in the Clerk's Office in the county where the case occurred. For all Cook County cases, the Clerk's Offices are located at (Room 1006 at the Daley Center, 5th Floor at 26th California, or any of the suburban district Clerk's Offices - Skokie, Rolling Meadows, Maywood, Bridgeview and Markham).

The cost is \$9 per disposition and the Clerk may charge a fee to look up the information, but there are public access terminals that an individual can use. All Clerks' Offices are open from 8:30 to 4:30.

For cases outside of Cook County, you must go to the Clerk of the Court (at the courthouse) in the county where you were convicted. Costs vary, but they should be similar to the Cook County fees. You may call a Clerk's Office to have information sent to them without making the actual trip, but for that service there may be additional fees. Whether in person or by phone, you or your lawyer must request a "certified disposition."

If you are unclear as to where your conviction occurred, you should obtain an Illinois State Police (ISP) conviction report. You can do this by calling the ISP at 815-740-5160 to obtain information on where to get fingerprinted locally, so that they may then access your information. The ISP contracts with private vendors to conduct the fingerprinting, and the charges are generally \$20 to \$30.

If your conviction is from Chicago and before 1985, then a Chicago Police Department rap sheet is necessary.

For information or referrals, contact:

Anthony Lowery
Director, Policy and Advocacy
Safer Foundation
312-454-3379
Anthony.Lowery@saferfoundation.org

